



Weekly Facilities Memo

Monday, February 8 – Sunday, February 14, 2016

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, February 8</u>				
103	Nursing	8:00 a.m. – 10:00 a.m.		Joyce Averett
103	Flash Card Workshop	12:00 p.m. – 12:50 p.m.		Charles Spillner
103	Baseball ASTC	3:00 p.m. – 5:00 p.m.		Scott Stover
103	LR10 Bootcamp	5:00 p.m. – 6:00 p.m.		LR10 Faculty
103 Bib Lab	ASC Workshop	12:00 p.m. – 4:00 p.m.		Shawn Carney
103 Bib Lab	ENGL 359	2:00 p.m. – 3:00 p.m.		Jose Cortes
103A	Accreditation Canvas Training	2:00 p.m. – 4:00 p.m.		Kimo Calilan
130	Drop-in Writing Lab	9:00 a.m. – 4:00 p.m.	To 05/18/16	Liberal Arts Staff
155	Non-Credit English Course	9:00 a.m. – 3:00 p.m.	To 02/18/16	S. Johnson/K. Penwell
414	Umoja	9:00 a.m. – 5:00 p.m.	<i>Open @ 9a.m.</i>	Karen McCord
431	DQ/Probation Committee Meeting	10:30 a.m. – 12:00 p.m.		Mary Gumlia
431	SVO Meeting	2:00 p.m. – 3:00 p.m.		Amy Kennedy
431	TBA Hours Meeting	4:00 p.m. – 5:00 p.m.		Amy Meachum
445	Office Hours/Lecture	6:30 p.m. – 8:00 p.m.	To 05/16/16	Mani Subramanian
446	BIO 004	9:00 a.m. – 9:50 a.m.	<i>Open @ 8:50a.m.</i> To 05/18/16	Patricia Itaya
446	Program Review Meeting	2:30 p.m. – 4:00 p.m.		Amy Obegi
611	Flex Cal Committee Meeting	1:30 p.m. – 3:00 p.m.		Charles Spillner
Pam Keith Conference Rm.	Accreditation Team Leaders/Coordinators Mtg.	2:30 p.m. – 3:30 p.m.		Sandra Therrien
702	Frist Year Experience Supplemental Instruction	11:00 a.m. – 12:00 p.m.	To 05/16/16	J. Scott/R. Hamlin
708	Office Hours	5:15 p.m. – 5:45 p.m.	To 05/16/16	David Lara
743	Make-up Exam	11:00 p.m. – 12:00 p.m.		Emily Blair
801	DE Committee Meeting	2:30 p.m. – 4:00 p.m.		Carol Zadnik
803	FYE English Class Support Session	1:00 p.m. – 2:00 p.m.	To 05/09/16	Nicholas Schneider
804	Office Hours	1:00 p.m. – 1:30 p.m.	To 05/11/16	Katherine Clark
804	Student Success Workshops	2:30 p.m. – 4:00 p.m.		Natalie Bradley

Monday, February 8 (cont.)

902	Psychology Department Meeting	4:00 p.m. – 5:30 p.m.	<i>Open @ 4p.m.</i>	LaNae Jaimez
1001	Horticulture Club Meeting	6:00 p.m. – 9:00 p.m.	To 11/24/16	Ken Williams
1104	Office Hours	4:30 p.m. – 5:00 p.m.	To 05/16/16	Michael Reilly
Back half Café/Studio G	THEA 020	3:00 p.m. – 5:00 p.m.	To 05/18/16	Darsen Long
1526	Math 21 – Calculus II Study Session	12:00 p.m. – 1:00 p.m.	To 05/16/16	Doug Pierce
1526	Math 23 – Differential Eqns. Study Session	1:00 p.m. – 2:00 p.m.	To 05/16/16	Doug Pierce
1527	Math 51 Tutoring	2:00 p.m. – 4:00 p.m.	To 05/16/16	Jose Ballesteros
1625	CDFS 070/CDFS 62 Office Hours	5:15 p.m. – 6:00 p.m.	To 05/17/16	Barry Bussewitz
1645	CDFS 038 Office Hours	6:00 p.m. – 6:30 p.m.	To 05/12/18	Jeanette Luedders
1705	ESL Camp	2:30 p.m. – 3:30 p.m.	<i>Open @ 2:30 p.m.</i>	S. Johnson/L. Cheatham
Gym	Open Badminton	6:30 p.m. – 9:30 p.m.	To 05/09/16	Becky Lum
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.	To 05/31/16	Camille Anderson
Practice Soccer Field	SCC Men's Soccer Club	3:30 p.m. – 5:30 p.m.	To 05/11/16	E. Visser/C. Nelson
Tennis Courts	Cello Tennis	8:00 a.m. – 6:00 p.m.	<i>Courts 7-12</i>	Phil Cello
Tennis Courts	ATH 008 Intercollegiate Tennis	12:00 p.m. – 6:00 p.m.	To 05/18/16	Jordan Walker
Vacaville Center – 137	Drop-in Writing Lab	12:00 p.m. – 1:30 p.m.	To 05/18/16	Liberal Arts Staff
Vallejo Center – 124	Drop-in Writing Lab	10:00 a.m. – 11:30 a.m.	To 05/18/16	Liberal Arts Staff

Tuesday, February 9

103	Umoja	9:00 a.m. – 1:00 p.m.		Karen McCord
103	Curriculum Committee Meeting	1:30 p.m. – 3:30 p.m.		Leslie Ann Hentzen
103	Nursing	3:30 p.m. – 5:00 p.m.		Joyce Averett
103	NURS 054 Exam	3:30 p.m. – 7:30 p.m.		Nursing Faculty
103 Bib Lab	ASC Workshop	11:00 a.m. – 2:00 p.m.		Shawn Carney
103A	Omni Training	1:00 p.m. – 3:00 p.m.		Scott Ota
130	Drop-in Writing Lab	9:00 a.m. – 4:00 p.m.	To 05/18/16	Liberal Arts Staff
135	English Basic Skills Meeting	2:30 p.m. – 3:30 p.m.	To 05/17/16	Tracy Schneider
155	Non-Credit English Course	9:00 a.m. – 3:00 p.m.	To 02/18/16	S. Johnson/K. Penwell
414	DSP Meeting	3:00 p.m. – 5:00 p.m.		Candace Roe
431	Umoja	8:30 a.m. – 4:00 p.m.	<i>Open @ 8:30a.m.</i>	Karen McCord
443	BIO 004	9:00 a.m. – 10:15 a.m.	<i>Open @ 8:50a.m.</i>	Patricia Itaya
611	SBDC Training	10:30 a.m. – 12:00 p.m.		M. Pegg/K. Penwell
811	CSEA Steward Training	5:00 p.m. – 8:00 p.m.	<i>Open @ 5p.m.</i>	Jerry Fillingham
902	Accreditation Standard 4 Sub-committee Meeting	9:00 a.m. – 10:00 a.m.	<i>Open @ 9a.m.</i>	Melissa Reeve
1104	Office Hours	10:00 a.m. – 11:00 a.m.	To 05/10/16	Michael Reilly
1421	CCPLS Meeting	9:00 a.m. – 11:50 a.m.		Dena Hudson
1421	ASSC Meeting	12:00 p.m. – 3:00 p.m.		Dena Hudson
1421	Super Saturday Planning Meeting	3:00 p.m. – 5:00 p.m.		Shemila Johnson

Tuesday, February 9 (cont.)

1400 Quad	Nature of Sound Promo	10:00 a.m. – 1:00 p.m.		Dena Hudson
1400 Lobby	AGS – Week of Compassion	10:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between men's restroom & café</i>	Dena Hudson
1400 Lobby	U.S. Navy	10:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between ATM & bookstore</i>	Dena Hudson
Faculty/Staff Lounge	French Club – Mardi Gras Celebration	9:00 a.m. – 10:30 a.m.	<i>Setup required – See JJ</i>	Lorna Marlow-Munoz
Back half Café/Studio G	TA 20	3:00 p.m. – 5:00 p.m.		Darsen Long
Back half Café/Studio G	Spring Awakening	6:00 p.m. – 11:00 p.m.		Christine Mani
1625	CDFS 070/CDFS 62 Office Hours	5:15 p.m. – 6:00 p.m.		Barry Bussewitz
1645	COUN 050	9:30 a.m. – 10:45 a.m.	<i>Open @ 9:30a.m.</i>	Ashlie Lawson
1779	Early College High School Physical Education	7:00 a.m. – 7:45 a.m.	<i>Open @ 7a.m.</i>	Jose Ballesteros
1779	ICC Martial Arts Club	1:00 p.m. – 3:00 p.m.	<i>Open @ 1p.m.</i>	Aaron Rivera
Gym	Volleyball Clinic	6:30 p.m. – 8:30 p.m.		Darla Williams
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.		Camille Anderson
Softball Field	San Mateo vs. SCC Softball	2:00 p.m. – 5:00 p.m.		Penelope Crouse-Feehan
Football Stadium	Rugby Club	6:00 p.m. – 8:00 p.m.	<i>Field lights on</i>	Alison Aubert
Tennis Courts	Cello Tennis	8:00 a.m. – 6:00 p.m.	<i>Courts 7-12</i>	Phil Cello
Tennis Courts	ATH 008 Intercollegiate Tennis	12:00 p.m. – 6:00 p.m.		Jordan Walker
1815	PHOTO 070 Setup	10:00 a.m. – 10:30 a.m.		Al Zidek
1860	Office Hours	10:45 a.m. – 11:00 a.m.		Rachel Aptekar
Vacaville Center – 137	Drop-in Writing Lab	12:00 p.m. – 1:30 p.m.		Liberal Arts Staff
Vallejo Center – Lobby	Student Health Center – Nurse Outreach	9:30 a.m. – 12:00 p.m.	<i>1 table/2 chairs</i>	Regina Huerls-Washington
Vallejo Center – 124	Drop-in Writing Lab	12:15 p.m. – 2:15 p.m.		Liberal Arts Staff

Wednesday, February 10

103	Nursing	8:00 a.m. – 12:00 p.m.		Glenn Burgess
103	Anatomy Physio Tutoring	2:00 p.m. – 5:00 p.m.		Patricia Itaya
103 Bib Lab	ASC Workshop	12:00 p.m. – 5:00 p.m.		Shawn Carney
103A	Frist Year Experience Supplemental Instruction	2:00 p.m. – 3:00 p.m.		J. Scott/R. Hamlin
130	Drop-in Writing Lab	9:00 a.m. – 4:00 p.m.		Liberal Arts Staff
155	Non-Credit English Course	9:00 a.m. – 3:00 p.m.		S. Johnson/K. Penwell
414	Umoja	9:00 a.m. – 2:00 p.m.		Karen McCord
414	Get Focused, Stay Focused	2:00 p.m. – 3:00 p.m.		Kelly Penwell
431	EOPS Program	9:30 a.m. – 10:30 a.m.		Amber Cheatham
431	Office Hours	11:20 a.m. – 12:20 p.m.	<i>Open @ 11:20a.m.</i>	John Knettle
431	Scholarship Foundation Quarterly Meeting	4:00 p.m. – 6:00 p.m.		Anna Troupe
446	BIO 004	9:00 a.m. – 9:50 a.m.	<i>Open @ 8:50a.m.</i>	Patricia Itaya
501	Orientation	5:00 p.m. – 8:00 p.m.		Shemila Johnson
503	Financial Aid – Smart Borrower Workshop	2:30 p.m. – 4:30 p.m.	<i>Open @ 2:30p.m.</i>	Tracy Gross
Pam Keith Conference Rm.	Deans Meeting	9:00 a.m. – 11:30 a.m.		Sandra Therrien

		<u>Wednesday, February 10 (cont.)</u>			
Honeychurch Boardroom	Shared Governance Council Meeting	2:00 p.m. – 4:00 p.m.		<i>Large w/20 chairs</i>	Laurie Gorman
803	FYE English Class Support Session	1:00 p.m. – 2:00 p.m.		To 05/09/16	Nicholas Schneider
804	Office Hours	1:00 p.m. – 1:30 p.m.		To 05/11/16	Katherine Clark
806	NURS 054 – Presentations	8:00 a.m. – 2:30 p.m.			Averett/Orozco
812	RN Information Workshop	5:00 p.m. – 7:00 p.m.			Glenn Burgess
902	Hiring Committee Meeting	4:00 p.m. – 5:00 p.m.		<i>Open @ 4p.m.</i>	LaNae Jaimez
1421	International Students Meeting	12:00 p.m. – 1:30 p.m.			Shemila Johnson
1421	PTK Meeting	4:00 p.m. – 5:00 p.m.			Dena Hudson
1400 Quad	Nature of Sound Promo	10:00 a.m. – 1:00 p.m.			Dena Hudson
1400 Lobby	Zafar Jewelry	8:00 a.m. – 5:00 p.m.		<i>2 tables between ATM & bookstore</i>	Dena Hudson
1400 Lobby	AGS – Week of Compassion	10:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between men's restroom & café</i>		Dena Hudson
1400 Lobby	Floetry Slam	10:00 a.m. – 3:00 p.m.		<i>1 table/2 chairs between restrooms</i>	Dena Hudson
1400 Lobby	Cosplay Bake Sale	10:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between ATM & soda machine</i>		Dena Hudson
Faculty/Staff Lounge	NURS 054 – Pediatrics	8:00 a.m. – 2:00 p.m.		<i>Classroom style for 28</i>	Joyce Averett
Back half Café/Studio G	THEA 020	3:00 p.m. – 5:00 p.m.		To 05/18/16	Darsen Long
1526	Math 40 – Linear Algebra Study Session	12:00 p.m. – 1:00 p.m.		To 05/18/16	Doug Pierce
1526	Math 22 – Calculus III	1:00 p.m. – 2:00 p.m.		To 05/18/16	Doug Pierce
1526	MATH 030 Office Hours	5:30 p.m. – 6:00 p.m.		To 05/11/16	Scott Immel
1527	Math Club Meeting	3:00 p.m. – 4:00 p.m.			Doug Pierce
1645	Math 51 Tutoring	2:00 p.m. – 4:00 p.m.		To 05/11/16	Jose Ballesteros
1705	Faculty/Staff Exercise Hour	12:00 p.m. – 1:00 p.m.	<i>Open @ 12p.m. / must have signed waiver on file</i>		Claire Gover
Gym	Yuba College vs. SCC Men's Basketball	5:30 p.m. – 7:30 p.m.			John Nagle
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.		To 05/31/16	Camille Anderson
Practice Soccer Field	SCC Men's Soccer Club	3:30 p.m. – 5:30 p.m.		To 05/11/16	E. Visser/C. Nelson
Tennis Courts	Cello Tennis	8:00 a.m. – 6:00 p.m.		<i>Courts 7-12</i>	Phil Cello
Tennis Courts	ATH 008 Intercollegiate Tennis	12:00 p.m. – 6:00 p.m.		To 05/18/16	Jordan Walker
Vacaville Center – 137	Drop-in Writing Lab	11:00 a.m. – 1:00 p.m.		To 05/18/16	Liberal Arts Staff
Vallejo Center – 124	Drop-in Writing Lab	10:00 a.m. – 11:30 a.m.		To 05/18/16	Liberal Arts Staff
Vallejo Center – 125	Assessment Testing	11:30 a.m. – 5:00 p.m.		To 05/18/16	John Siefert

		<u>Thursday, February 11</u>			
103	NURS 055	9:00 a.m. – 11:00 a.m.			Elizabeth Freed
103	ASC Workshop	11:00 a.m. – 2:00 p.m.			Shawn Carney
103	EMT 112	2:00 p.m. – 4:00 p.m.			John Jansen
103A	Omni Update Training	2:00 p.m. – 3:30 p.m.			Scott Ota
130	Drop-in Writing Lab	9:00 a.m. – 4:00 p.m.		To 05/18/16	Liberal Arts Staff
155	Non-Credit English Course	9:00 a.m. – 3:00 p.m.		To 02/18/16	S. Johnson/K. Penwell
414	Online Orientation Meeting	1:00 p.m. – 2:30 p.m.			Shemila Johnson

Thursday, February 11 (cont.)

431	DQ/Probation Committee Meeting	12:30 p.m. – 2:00 p.m.		Mary Gumlia
443	BIO 004	9:00 a.m. – 10:15 a.m.	<i>Open @ 8:50a.m.</i> To 05 /18/16	Patricia Itaya
446	COUN 062	6:00 p.m. – 8:50 p.m.	<i>Open @ 6p.m.</i> To 05/14/16	Virginia Huff
611	Fiscal Services Meeting	9:00 a.m. – 12:00 p.m.		Laura Convento
611	RFP Printer/Maintenance Discussion	2:00 p.m. – 3:00 p.m.		Laura Convento
Pam Keith Conference Rm.	Human Resources Meeting	1:00 p.m. – 3:00 p.m.		Sandra Therrien
Pam Keith Conference Rm.	Superintendent/Presidents Office Meeting	4:30 p.m. – 5:30 p.m.		Sandra Therrien
702	Assessment Committee Meeting	3:15 p.m. – 5:00 p.m.		Gene Thomas
736	French Club Meeting	11:00 a.m. – 12:00 p.m.	To 05/12/16	Lorna Marlow-Munoz
902	Accreditation Standard II Meeting	9:30 a.m. – 11:00 a.m.		Debbie Luttrell-Williams
902	CNA Curriculum Meeting	3:00 p.m. – 4:00 p.m.		Glenn Burgess
1101	Office Hours	12:30 p.m. – 1:30 p.m.	To 05/12/16	Kari Kreiter
1421	Nature of Sound Meeting	3:00 p.m. – 4:00 p.m.		Dena Hudson
1400 Quad	Nature of Sound Promo	10:00 a.m. – 1:00 p.m.		Dena Hudson
1400 Lobby	AGS – Week of Compassion	10:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between men's restroom & café</i>	Dena Hudson
Faculty/Staff Lounge	NURS 054 – Pediatrics	8:00 a.m. – 2:00 p.m.	<i>Classroom style for 28</i>	Joyce Averett
Back half of Café/Studio G	TA 20	3:00 p.m. – 5:00 p.m.	To 05/18/16	Darsen Long
Back half Café/Studio G	Spring Awakening	6:00 p.m. – 11:00 p.m.		Christine Mani
1625	CDFS 055 Office Hours	6:00 p.m. – 6:30 p.m.	To 05/12/18	Jeanette Luedders
1645	COUN 050	9:30 a.m. – 10:45 a.m.	<i>Open @ 9:30a.m.</i> To 05/18/16	Ashlie Lawson
1705	Faculty/Staff Exercise Hour	12:00 p.m. – 1:00 p.m.	<i>Open @ 12p.m. / must have signed waiver on file</i>	Claire Gover
1779	Early College High School Physical Education	7:00 a.m. – 7:45 a.m.	<i>Open @ 7a.m.</i> To 06/02/16	Jose Ballesteros
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.	To 05/31/16	Camille Anderson
Baseball Field	Delta College vs. SCC Baseball	2:00 p.m. – 4:00 p.m.		Scott Stover
Football Stadium	Rugby Club	6:00 p.m. – 8:00 p.m.	<i>Field lights on</i> To 03/31/16	Alison Aubert
Tennis Courts	Cello Tennis	8:00 a.m. – 6:00 p.m.	<i>Courts 7-12</i>	Phil Cello
Tennis Courts	ATH 008 Intercollegiate Tennis	12:00 p.m. – 6:00 p.m.	To 05/18/16	Jordan Walker
1815	PHOTO 070 Setup	10:00 a.m. – 10:30 a.m.	To 05/17/16	Al Zidek
1860	Office Hours	10:45 a.m. – 11:00 a.m.	To 05/12/16	Rachel Aptekar
Vacaville Annex – 102	Financial Educators Network	6:30 p.m. – 9:30 p.m.	To 02/23/16	Mcfadden, Johnathan Ghoston, Sedrick
Vacaville Center – 137	Drop-in Writing Lab	12:00 p.m. – 1:30 p.m.	To 05/18/16	Liberal Arts Staff
Vallejo Center – 124	Drop-in Writing Lab	12:15 p.m. – 2:15 p.m.	To 05/18/16	Liberal Arts Staff

Friday, February 12

President's Day Weekend – Campus Closed

Gym	Men's Basketball Practice	1:00 p.m. – 3:00 p.m.		John Nagle
Gym	Los Medanos vs. SCC Men's Basketball	5:30 p.m. – 7:30 p.m.		John Nagle
Training Room	Women's Basketball	1:30 p.m. – 2:30 p.m.	<i>Preparing to leave for an away game</i>	Matt Borchert
Tennis Courts	Cello Tennis	8:00 a.m. – 6:00 p.m.	<i>Courts 7-12</i>	Phil Cello

Saturday, February 13

President's Day Weekend – Campus Closed

Front half of Cafeteria	FYSI Heart 2 Heart Bunco Fundraiser	11:00 a.m. – 6:00 p.m.	<i>Doors open 1p.m. /Bunco starts @ 2p.m.</i>	Kamber Sta. Maria
Softball Field	Mini Tournament – Fresno vs. SCC	11:00 a.m. – 1:00 p.m.	<i>Prep field</i>	Penelope Crouse-Feehan
Softball Field	Mini Tournament – Fresno vs. Monterey	1:00 p.m. – 3:00 p.m.		Penelope Crouse-Feehan
Softball Field	Mini Tournament – Monterey vs. SCC	3:00 p.m. – 5:00 p.m.		Penelope Crouse-Feehan
Tennis Courts	Cello Tennis	8:00 a.m. – 6:00 p.m.	<i>Courts 7-12</i>	Phil Cello

Sunday, February 14

President's Day Weekend – Campus Closed

Tennis Courts	Cello Tennis	8:00 a.m. – 6:00 p.m.	<i>Courts 7-12</i>	Phil Cello
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